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བསམ་གཏུག་ལྷོང་མ་ཁམ་ཐོག་ཐུ།

**THROMDE ADMINISTRATION
SAMDRUP JONGKHAR THROMDE**



SJT/Pro-06/2022-2023/ 3280

Date: May, 04, 2023

Notice Inviting Tender: Procurement of Air Tickets

The Thromde Administration, Samdrup Jongkhar is pleased to invite sealed bids from the eligible license holders for the supply of air tickets as per the following terms and conditions.

Date of Travel DD/MM/YYYY	Sector	Class	Numbers of passenger	Remarks
15/05/2023	Paro-BKK-Singapore	Economy class	7 PAX	Day/afternoon flight
23/05/2023	Singapore to BKK			
25/05/2023	BKK to Paro			

OR

Date of Travel	Sector	Class	Numbers of passenger	Remarks
15/05/2023	Paro to Singapore	Economy class	7 PAX	Day/afternoon flight
23/05/2023	Singapore to BKK			
25/05/2023	BKK to Paro			

Type of Airline : Mention the Airline name and itinerary clearly.

Terms and Conditions:

1. All bids must be submitted in a sealed envelope marked as "Quotation for Air Ticket" to the **Executive Secretary, Thromde Administration, Samdrup Jongkhar** latest by **8th May 2023 before 11.00AM** and will be opened at 11:30am on the same day.
2. The tender should be accompanied with a lump sum amount of Nu. 15,000 (Fifteen Thousand) only as an earnest money deposit in form of cash warrant/ draft issued in favour of the **Executive Secretary, Thromde Administration, Samdrup Jongkhar**.
3. The earnest money of Nu.15,000 of lowest evaluated bidder shall retained with the thromde office as performance security deposit and will be returned only after the delivery of the air tickets mentioned in supply order for the above sector
4. The rate should be quoted as per the sector given above and will be selected for the most **ECONOMICAL ROUTE**. However, bidders are requested not to quote for budgeted airlines.
5. The Bidder (s) shall enclose a copy of **valid trade license, tax clearance certificate along with its bid**.
6. The rates quoted shall not be subject to change for the duration of **24 hours after the scheduled opening of the bid**.
7. Conditional quotations entailing an increase of fares or change of airlines at the time of travel and offers such as wait list or offering alternative route shall not be accepted.
8. Airline and seats must be confirmed while submitting the quotation and submit confirmed itineraries.
9. **Bidders shall quote for flexible tickets to enable change and refund in the event of any unavoidable circumstances**. Cancellation and rebooking charges per ticket maybe specifically mentioned, wherever applicable.

PABX: +975 7 251616, +975 7 251619, +975 7 251629 Fax: +975 7 251305



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10. All rates should be mentioned in our local currency and should be inclusive of all incidental charges of Air service agents (Druk Air or Bhutan Airlines)
11. Payment shall be made only after availing the travel and only upon submission of duly verified bills.
12. The procuring agency reserves the right to award sector wise whoever found cheaper besides route and schedule conveniences.
13. Bids shall be **rejected or bidders shall de-barred** from participating in the bidding process if they are found involved in any form of corruption or in collusion with the client.
14. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and condition and the decision of committee will be final and binding.
15. All the other terms and conditions shall remain same as specified in the bidding documents or PRR2019.

Yours Sincerely

(Nima Dorji)

Offtg. Executive Secretary

Copy to:

1. The Dasho Thrompon, SJT for kind information.
2. The Offtg. Finance Officer, SJT for information.
3. Office copy.